

Joining Instructions for MSc Building Information Modelling (BIM)

Before you arrive

We will start sending out UWE Bristol IT account information once you have met the conditions of your offer, so keep an eye out for the email – it will be sent to the email address you provided us during your application.

1. **Make sure you've activated your UWE Bristol IT account:** Follow the instructions to activate your account. **Once your account has been activated, please be aware that all future emails from the university will only be sent to you UWE Bristol email address.** You can check it easily through myUWE (my.uwe.ac.uk) or Microsoft's Office365. You might want to go ahead and set your email up on your mobile device, ready for the academic year.
2. **Complete your online registration** through myUWE (my.uwe.ac.uk).

It is essential that you follow the steps above to complete your registration. You will not be able to access Blackboard (your Virtual Learning Environment) and myUWE (your student portal) until you have registered.

Please visit the Registration webpages for further information on how to register.

Mandatory sessions

Course induction:

Your course induction is compulsory, so don't make any other plans. Part-time students are only required to attend the first day, the dissertation preparation is optional.

Date:	Thursday 17 January 2019
Time:	09:00 am
Location (map):	Room 4Q04, Q Block, Frenchay Campus
You'll need to bring:	Photo ID (passport/driving licence) to collect your UWE ID card

Registration session:

There will be a registration session during your course induction. You must attend this session to confirm your attendance and complete your registration. You will be able to speak

Please note: These joining instructions are provided on the assumption that you will meet the conditions of your offer and be eligible to take up your place. They are not confirmation of an offer.

to university staff about any registration or fee payment queries and collect your student ID card.

Dissertation Module Training:

Full-time students and part-time students in your second year are expected to attend research training in preparation for your dissertation module. Any Part-Time students who want to get an early insight into what the dissertation involves are also welcome to join these sessions.

The training will take place on **17th and 18th January 2019**. Click [here](#) for full details.

Optional Sessions

International Student Orientation, Registration and airport pick-ups:

Home Office regulations require you to attend registration in person at the start of your time at UWE Bristol, and every year after this. We have a **Welcome Hub** on Frenchay campus so you can register in person and collect your student ID card. Your registration won't be complete until you've had your passport, qualifications and visa checked. The Hub will be open:

Week beginning 7 and 14 January from 10:00 to 16:00

Week beginning 21 and 28 January from 10:00 to 14:00

The **Orientation event** is designed to help you settle in at UWE Bristol. You will find information and support with opening a bank account, registering with a doctor, finding a part-time job and much more.

The event will take place on **Tuesday 8 January from 10:00 to 14:00**, Dartington Suite Farmhouse, Frenchay Campus.

In order for you to arrive in time for the orientation, we provide free **airport pickups** on **Monday 7 at 10:00am** from Heathrow Airport Terminal 3. The deadline for booking your pick-up is Friday 21 December at 12:00pm UK time.

Please check our [pages](#) as we will regularly update them with relevant information.

Teaching timetables

Your teaching timetable will be available under the 'Courses' tab on myUWE. You will not be able to access your timetable until you are fully registered and have paid your fees.

If your timetable doesn't appear on that date, please contact the [Information Point](#) and they will help. Unfortunately, we are unable to confirm your teaching timetable before the publication date.

Course information to help you prepare

The preparation for the MSc BIM in Design, Construction and Operation is in two parts.

Part 1: BIM Practical

For engaging in the course we recommend that you firstly practice the use of Revit, which will be used in the course. You are advised to sign up to Autodesk educational community and [download](#) a free version of Revit software.

We also recommend that you complete [Series 1: The basics on my BIM](#) available on @UWE YouTube channel. However, you are not expected to become proficient in the use of Revit.

Part 2: Reading

We recommend that you do some reading of BIM in Design, Construction and Operations. This can be directed to extend your knowledge and understanding of a particular aspect of BIM that interests you.

We have created an online reading list with suggested text which can be accessed using this [link](#). We do not expect you read it all, but offer it as a source of inspiration to get you started. You should choose titles that interest you. Others will be recommended by module tutors during the course.

Additional information for you

- All new starter information is available for you at www.uwe.ac.uk/newstudents
- You might want to visit [The Students' Union at UWE](#) website for details of their welcome events and activities
- Don't get lost! There's [campus information online](#). Room numbers on your timetable are written out as 'Level Block Room', for example 2B025 is Level 2 of B Block, Room 025
- Keep a note of the [term dates for academic year 2018/19](#) Students starting in January have Teaching Block 2 first, then Teaching Block 1 in the following autumn
- Visit our [Postgraduate Support](#) pages for support available during your studies
- Meet other new starters and learn about the support available throughout your research degree by attending our [Graduate School Welcome Event](#)
- If you have not studied recently in Higher Education you may wish to visit our [Preparing for Study](#) pages.

Who to contact if you have questions

For any questions about your application please contact Admissions on 0117 32 83333 or email admissions@uwe.ac.uk.

For general university questions, including the support we offer or help with fees and funding, please contact the [Information Point](#).

For any questions about the course, please contact the course leader:

Name: Trina Ratcliffe-Pacheco

Email: trina.ratcliffe-pacheco@uwe.ac.uk